



2<sup>nd</sup> October 2020

Dear Parent / Carer

## Changes to Entry and Exit Procedures

Following feedback from parents and carers we have been reviewing our procedures for the start and end of the day and are making some adjustments.

Many parents have expressed concerns about the 'bottleneck' situation that develops when trying to leave the site. Having carefully considered all of the options put forward we believe we have come up with an alternative solution.

We will now be opening the playground gate which opens onto the school driveway as an additional exit (this has previously been inaccessible due to ongoing building works). This will allow all parents and carers who wish to turn left into Aldborough Road upon leaving, to exit the school via the driveway and out through the side carpark gates.

**We must caution you that the pathway here is uneven at the moment and therefore we strongly advise you to take care when using this area as a walkway. If you have any concerns or mobility difficulties please continue to use the current pathway around the edge of the building.**

Parents who wish to exit onto the Eastern Avenue should continue to follow the existing one-way system path around the edge of the building, however from now on this should will hopefully be significantly less crowded.

Additionally, we will now be opening the gates in the morning at **8:40am from Monday 5<sup>th</sup> October** – this is to allow teachers more time to prepare for the day to come, but also reflects that fact that pupils (and parents/carers) are more familiar with the one-way system and their particular entrance route and so less time is needed for pupils to reach their classes.

Finally, we have noticed that when the weather is poor some parents choose to ignore the one-way system. Whilst it is understandable that you may want to get home as quickly as possible when it is raining, please remember that the one-way system is designed to keep us all safe, and the school open, by limiting or preventing future outbreaks.

We look forward to seeing you again all next week.

Yours faithfully

Mrs Paven Kettory  
Acting Headteacher

