



10<sup>th</sup> September 2020

Dear Parent / Carers

## Parent Consultation: Wednesday 23<sup>rd</sup> September 2020

Unfortunately, due to the current COVID guidelines, parents are not permitted to come into the school building. Therefore, our parent consultations this term will be taking place remotely via Zoom on Wednesday 23<sup>rd</sup> September 2020 from 2:00pm – 7:00pm.

In order for these meetings to take place, school will finish at 1:45pm on Wednesday 23<sup>rd</sup> September. Please ensure that you have made any necessary arrangements for your child to be collected at this time.

Each Zoom appointment will last 10 minutes. During the meeting you will have the opportunity to meet your child's class teacher, talk about how he / she is settling in to their new class and discuss how you might support his / her learning.

This event will go live on Parent Mail from 4:00pm on Monday 14<sup>th</sup> September, when you will be able to access and book an appointment slot.

The zoom link for each class will be sent via parentmail prior to the consultation afternoon. Parents will be able to dial in and will be placed in the virtual waiting room. Your child's class teacher will know you are waiting and will allow you access at your allotted time.

I hope you find the consultations productive and informative.

Yours faithfully

A handwritten signature in black ink, appearing to be 'P Kettory', written in a cursive style.

Mrs P Kettory  
Acting Headteacher