



# William Torbitt Primary School

Eastern Avenue, Newbury Park, Ilford, Essex, IG2 7SS

Tel: 020 8599 1209

Fax: 020 8599 6227

www.williamtorbitt.org.uk

Acting Headteacher: Mrs Paven Kettory

Executive Headteacher: Mrs Clare Pike

1<sup>st</sup> September 2020

Dear Parents/Carers,

I do hope that you and your families are all safe and well and have had a restful summer break. I speak on behalf of all the staff here at school as we welcome you all back to William Torbitt. We have really missed you all!

As I am sure you are aware, the government expectation is for all children to attend school from the start of the autumn term and that normal rules and regulations around attendance will come back in to force from September 2020.

William Torbitt will reopen for all children in Years 1 to 6 on **Friday 4<sup>th</sup> September 2020**. Children starting in reception and nursery will receive separate information.

Since the government announced that schools are to reopen in September to all children, we have been working hard to facilitate this. We are now in a position where we can share some details around our reopening plans. It is important to note that we are continually having to adapt to the changing situation and to the issuing of new guidance, so all plans are provisional and subject to change. We would like to thank you in advance for your understanding, patience and continued support.

As we did when we opened to wider year groups back in June, we have revised and updated the parent handbook to include all the key information you will need to know. Please ensure that you take the time to read this handbook carefully as it explains not only how school will work on a day to day basis but also how we will be welcoming the children back.

At the end of the summer term we specifically asked for parents/carers to feedback any concerns, ideas or suggestions that could support the smooth reopening of our school for September. We have been checking the admin mailbox regularly and have responded to any feedback and suggestions.

Please also refer to our school website where we will have the following information for you:

- Parent Handbook
- Video of the 'One way' system to drop off and collect children safely from our school
- Video message for your child from the staff from their year group
- Message from ISS Catering

In addition, please see the links below sent on behalf of Redbridge Education Authority. They reference the government's 'Back to School Safely' campaign and details of a Q&A session taking place on Thursday 3<sup>rd</sup> September at 6.30pm to which parents/carers within Redbridge are invited to attend.





I do hope that the handbook will give you the information you need in order for you to feel confident about your child's return to school in September. If you have any questions or concerns about the information provided or require any support, please email the school at [admin.williamtorbitt@redbridge.gov.uk](mailto:admin.williamtorbitt@redbridge.gov.uk)

Regards,

A handwritten signature in black ink, appearing to read 'Paven Kettory'.

Paven Kettory  
Acting Headteacher

Back to School Safely Campaign

[https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak?utm\\_source=18%20August%202020%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak?utm_source=18%20August%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

Open 'Q and A' for all parents on the evening of Thursday 3<sup>rd</sup> September at 6.30pm. It will be accessed through 'Teams Q and A', giving 'live' answers to questions. Questions can only be submitted either in advance in writing or on the night in writing through the 'chat' facility.

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTYwNTNjYzEtMmM0Ni00NjllTlJNTYtYjEzOWQ3ZWVmYzVi%40thread.v2/0?content=%7b%22Tid%22%3a%222a8b2c16-2e9e-4dce-a97b-a0b34e803a22%22%2c%22Oid%22%3a%22b937f19e-79d8-43c9-9049-ceb513b6fe24%22%2c%22IsBroadcastMeeting%22%3a%22true%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTYwNTNjYzEtMmM0Ni00NjllTlJNTYtYjEzOWQ3ZWVmYzVi%40thread.v2/0?content=%7b%22Tid%22%3a%222a8b2c16-2e9e-4dce-a97b-a0b34e803a22%22%2c%22Oid%22%3a%22b937f19e-79d8-43c9-9049-ceb513b6fe24%22%2c%22IsBroadcastMeeting%22%3a%22true%7d)

