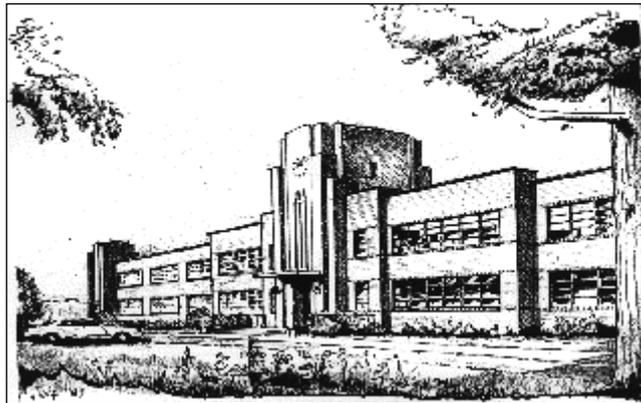


William Torbitt Primary School



Music Tuition Charging Policy

Agreed by Governors October 2015

Review Autumn 2016

William Torbitt Primary School

Music Tuition Charging Policy – October 2015

- 1 All students at William Torbitt Primary School have the opportunity to benefit from tuition on a range of music instruments from fully qualified peripatetic teachers. This tuition is provided during the school day, either on an individual or shared basis (up to and including 4 students per lesson).
- 2 The Governors seek, by charging fees to those with parental responsibility, to re-coup the charge upon the school budget of instrumental tuition.
- 3 In recognition of the need for equality in this provision, the Governors would not wish charges to prevent any child from taking up the opportunity of learning a musical instrument because of financial constraints in the family. Where appropriate, remissions for charges may apply. Each case will be considered individually by the Head teacher and the Chair of Governors. Remission may consist of part or all of the fees, according to circumstances. All questions of remission will be dealt with in the strictest confidence.
- 4 Unless exempted under paragraph 3 above, all children receiving instrumental tuition will be charged a standard fee per term agreed by the Governors. Payment will be due at the end of the preceding Summer Term and in advance of each of the subsequent Spring and Summer Terms as follows:

Autumn Term	July
Spring Term	December
Summer Term	March

All payments are to be made to: William Torbitt Primary School

- 5 Payment will mean the child will be eligible for a minimum of 10 lessons of at least 20 minutes, (in most terms students will receive more than 10 lessons). If the school calendar makes it difficult to fit in 10 lessons in any term (this could happen if Easter is early), additional lessons will be given in the following term.
- 6 Reimbursement of monies will be made on a pro-rata basis should there be more than 2 days absence by peripatetic music teachers in one term.
- 7 No rebates will be given if children miss occasional lessons due to normal absences or forgetfulness. In cases of a child leaving the school midway through a term, charges may be refunded on a pro-rata basis at the discretion of the Head teacher.
- 8 The Governors reserve the right to withdraw lessons in cases where the tuition fees are not paid by the appointed date.
- 9 The Governors cannot guarantee to offer music tuition to all claimants since the service is subject to limitation of resources, availability of teachers, etc.
- 10 When a parent/carer signs up for instrumental tuition for their child, the commitment is for the entire academic year.
- 11 Information about available opportunities at the school for children to learn an instrument is available from Mrs Rogers in the School Office.
- 12 Under a separate arrangements, instruments are available for hire for which there would be a charge. The Redbridge Music Centre should be contacted when this needs to be arranged.