

WILLIAM TORBITT PRIMARY SCHOOL RULES 2016 (in addition to our 8 personal goals):

A Arrival and departure

- 1 All children should arrive in the playground by 8.55 am. (Nursery children should arrive promptly at 8.45 am / 12.30 pm.)
- 2 Before and after school, children are not allowed on the adventure play equipment or the field.
- 3 For the safety of small children in the playground, ball games are not allowed and all scooters and bicycles must be pushed.
- 4 Once dropped off on the school premises by a parent / carer, pupils are not allowed to leave the school premises (eg to go to the shop).
- 5 When the bell goes at 8.55 am, all children should line up quietly in their playground position ready to meet their class teacher.
- 6 At the end of the day, children must not leave with a parent / carer until they have let their class teacher know.

B Playground and playtimes

- 1 Children should play in sight of the staff on duty at all times.
- 2 Playing around the sheds and fire escape staircase is not permitted.
- 3 Children must not go on any playground equipment unless they are supervised by a member of staff.
- 4 Rotas for playground equipment use and for football are displayed on the exit doors and windows leading out to the playground.
- 5 Only foam balls are allowed to be used in the playground at playtimes; children can bring in their own foam balls and skipping ropes if they wish to for use at playtime (school play equipment only is to be used at lunchtime).
- 6 Children should remember to go to the toilet during playtimes / lunchtimes so that they do not have to leave the classroom during lesson time.
- 7 Playing in and around the toilets is not allowed.
- 8 Children are not allowed in the school building at playtimes / lunchtimes unless they have *prefect pass / lunchtime pass*.
- 9 At the end of playtime, when the bell goes, children stand still and quiet (all balls are picked up). On the second bell, all children **walk** to their class line.

C Property and possessions

- 1 Money should only be brought into school for a specific and agreed purpose.
- 2 The only items of jewellery allowed are watches, small studs (or sleeper earrings which must be removed or covered before PE), or religious jewellery (eg Sikh Kara bangle, Rakhi bracelet).

- 3 Any religious jewellery must be removed for PE. If it physically cannot be removed, it must be taped to the body to prevent it getting caught on apparatus or equipment.
- 4 If a child walks to school by themselves and needs to bring a mobile phone to school, they must provide a letter from their parent, and the phone must be left in and collected from the school reception office on a daily basis. Any child found with a mobile phone or other electronic device without such a letter will have it confiscated, to be collected by a parent / carer from the headteacher.
- 5 Toys or electronic games are not allowed in school.

D Uniform

- 1 Full and appropriate school uniform should be worn at all times (no hoodies, jogging or tracksuit bottoms, tops with patterns, pictures or logos).
 - **Only** plain navy blue, school style jumpers, cardigans, or WTPS school sweatshirts
 - White school shirt / polo shirt
 - Grey skirt, pinafore dress or trousers
 - Blue & white checked summer dress
 - White / grey / navy blue headscarf
 - Black shoes or trainers
- 2 PE kit (white t-shirt and black / navy blue shorts / leggings / jogging bottoms in cold weather) should be brought to school in a draw string PE bag (not a carrier bag).

E Food and drinks

- 1 Only fruit, vegetable snacks, *fruit winders*, cheese, crackers, breadsticks and water can be brought in as playtime snacks.
- 2 Sweets are only allowed in school as part of a birthday celebration and must be totally free from nuts.
- 3 A small bottle of water can be brought into the classroom during lessons and to have at playtimes.