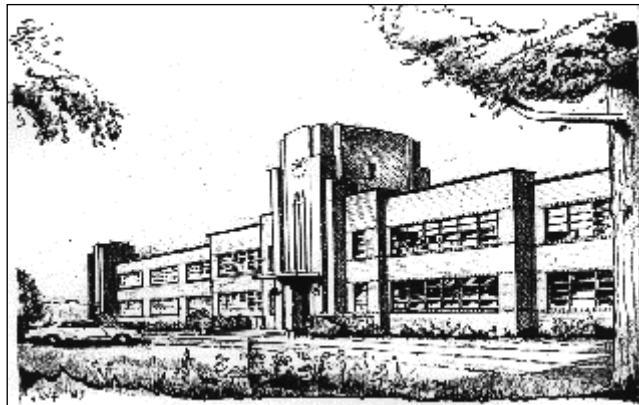


William Torbitt Primary School



Music Tuition Charging Policy

September 2017

William Torbitt Primary School

Music Tuition Charging Policy – September 2017

1. All students at William Torbitt Primary School have the opportunity to benefit from tuition on a range of music instruments from fully qualified peripatetic teachers. This tuition is provided during the school day, either on an individual or shared basis (up to and including 4 students per 30 minute lesson).
2. The Governors seek, by charging fees to those with parental responsibility, to re-coup the charge upon the school budget of instrumental tuition.
3. In recognition of the need for equality in this provision, the Governors would not wish charges to prevent any child from taking up the opportunity of learning a musical instrument because of financial constraints in the family.
4. Any pupils in receipt of pupil premium have access to a disadvantaged subsidy, which entitles them to a 25% reduction in the cost of lessons. For other cases, where appropriate, remissions for charges may also apply; each case will be considered individually by the Head teacher and the Chair of Governors. Remission may consist of part or all of the fees, according to circumstances. All questions of remission will be dealt with in the strictest confidence.
5. Unless exempted under paragraph 4 above, all children receiving instrumental tuition will be charged a standard fee per term agreed by the Governors. Payment will be due at the end of the preceding Summer Term and in advance of each of the subsequent Spring and Summer Terms as follows:
 - Autumn Term's lessons to be paid in July
 - Spring Term's lessons to be paid in December
 - Summer Term's lessons to be paid in March

All payments are to be made to: *William Torbitt Primary School*

Prior payment is required in order to lessons to recommence in the following term.

6. Payment will mean the child will be eligible for a minimum of 10 lessons, (in most terms students will receive more than 10 lessons). If the school calendar makes it difficult to fit in 10 lessons in any term (this could occur if Easter is early), additional lessons will be given in the following term.
7. Parents/carers must inform the school, in writing FAO Mrs J. Rogers, if their child does not wish to continue with lessons, giving at least 4 weeks' notice of this fact, so that the school has the opportunity to fill the place with another student.
8. Where a teacher misses more than one session in a term, credit for the time lost will be allowed for on the next term's request for monies. Not included in this provision are occasions when the teacher is used as an examiner, as this provision will be of benefit to all pupils taking exams/tests.
9. No credit or rebates will be given for lessons lost through pupil absence, school closures (e.g. polling days, INSET days) or if children miss occasional lessons due to forgetfulness. In cases of a child leaving the school midway through a term, charges may be refunded on a pro-rata basis at the discretion of the Head teacher, in this case 4 weeks' notice will still be required.
10. The Governors reserve the right to withdraw lessons in cases where the tuition fees are not paid by the appointed date.
11. The Governors cannot guarantee to offer music tuition to all claimants since the service is subject to limitation of resources, availability of teachers, etc.
12. When a parent/carer signs up for instrumental tuition for their child, it should be on the understanding that the commitment is for the entire academic year. Parents/carers should encourage their child to persevere in learning their instrument, and not to give up at the first sign of difficulty.
13. Information about available opportunities at the school for children to learn an instrument is available from Mrs Rogers in the School Office.
14. Under a separate arrangements, instruments are available for hire for which there would be a charge. The Redbridge Music Service should be contacted when this needs to be arranged.

September 2017-18 Charges for Music Tuition at William Torbitt Primary School

Charges are as follows:

Autumn / Spring Term

- £63.00 per term (per pupil)
- £47.25 (*per pupil with Disadvantaged Subsidy applied*)

Summer Term

- £65.00 per term (per pupil)
- £48.75 per term (per pupil, *with Disadvantaged Subsidy applied*)
